



VILLAGE OF GLEN CARBON LIQUOR LICENSE APPLICATION

To the applicant:

All applications for the renewal of a license shall be made in writing to the local liquor control commissioner at least fifteen (15) days prior to June 30th of each year. Each renewal license shall terminate on the first day of July.

Please remember to complete the affidavit, without the signed affidavit your application will not be accepted.

The Illinois Liquor Control Act, 235 ILCS 5/1-1 et seq. and Section 3-2-3 of the Village Code, require that no person shall sell, keep or offer for sale at retail, or conduct any place for the sale at retail of, alcoholic liquor within the corporate limits and territory of the Village of Glen Carbon without having a license to do so issued by the local liquor control commissioner of the Village and a valid license for the purpose issued by the Illinois Liquor Control Commission. In order to receive a license from the local commissioner, this application must be completed in full and submitted with the appropriate fee. Submittal of an application and fee does not guarantee that a license will be issued.

Please follow the directions for the completion of the application.

Section I – General Information

This section to be completed by all applicants

A. Please indicate the type of license being applied for: CLASS: _____.

CLASS A: entitles the licensee to sell alcoholic liquor at retail for consumption either; a. on the premises or;
b. off the premises where sold in the original package.

Requires an annual fee of six hundred twenty five dollars (\$625.00).

CLASS B: entitles the licensee to sell alcoholic liquor in the original package only, for consumption off the premises.

Requires an annual fee of six hundred twenty five dollars (\$625.00).

CLASS C: (Reserved for future use)

CLASS D: entitles the licensee to sell alcoholic liquor, as part of a restaurant business, for consumption on the premises only.

Requires an annual fee of six hundred twenty five dollars (\$625.00).

CLASS E: entitles the licensee to sell beer and wine only as part of a restaurant business, for consumption on the premises only.

Requires an annual fee of four hundred seventy five dollars (\$475.00).

CLASS F: entitles the licensee to sell alcoholic liquor, at retail by the drink or Pitcher, for consumption on the premises, or off the premises where Sold in the original package, by clubs as they are defined in the Village of Glen Carbon liquor control ordinance.

Requires an annual fee of one hundred fifty dollars (\$150.00).

CLASS G: entitles the licensee to sell alcoholic liquor at retail for consumption on the premises by the general public or a private party, in conjunction with a hall or room rentals where a charge is made therefore either directly or indirectly through an admission fee, service charge, meal charge, donation or any other charge whatsoever. Under no circumstances shall a Class G license be issued to a for profit entity.

Requires an annual fee of fifty dollars (\$50.00)

- B. Please list the location and description of the premises or place of business, which is to be operated under the license. (Note a separate application must be submitted for each address).

- C. Please list the name, address and telephone number in which the application is made. (The name which will appear on the license as the licensee)

D. Please state whether the proposed licensee has made application for similar license or premises other than described in this application, in this venue or any other venue, and the disposition of such application.

E. Please indicate the length of time that the applicant has been engaged in business, character of said business, and the location and description of similar businesses operated or owned by the proposed licensee in this venue or any other venue.

F. Please indicate whether the applicant has had any previous license suspended or revoked and whether the applicant has had any action, including dram shop actions, against the previous license in this venue or any other venue. Include dispositions if applicable.

G. Please list the applicants Illinois Business Tax number.

H. Please list or show proof of ownership of the premises or copy of lease or purchase agreement authorizing the applicant to occupy and conduct business in said premises. In the case of a lease, the lease must be for the duration of the license.

I. Please provide Certificate of Liquor Liability Insurance of Dramshop Insurance coverage including the name and address of insurance company for both the licensee and owner of the building in which alcoholic liquor will be sold for the duration of the license.

Section II – Individual Applicants

This section to be completed if the licensee applicant is an individual.

- A. Please provide the name, address, telephone number and the date of birth of applicant.

- B. Please provide the citizenship of the individual and the place of birth. If a naturalized citizen, provide the date and location of naturalization.

- C. Please list any criminal arrests including the crime, location, date of arrest, arresting agency and disposition.

- D. Please provide the name, address and date of birth for the manager of the business operation if not the same as the licensee.

- E. Please list any public office or position that the applicant holds including mayor, member of a city council or village board or commission, law enforcement officer, or county board.

Section III – Corporation and/or clubs

This section to be completed if the licensee applicant is a corporation or a club as defined by the Village of Glen Carbon liquor control ordinance.

A. Please provide the name and address of each officer, director and registered agent.

B. Please provide the address of the principal office of the corporation.

C. Please provide a copy of the articles of incorporation which includes the date and location of incorporation and the objects for which the corporation was formed.

D. Please provide the name, address, telephone number and date of birth of the person who will manage the business location for which this license is applied.

E. Please provide the name of any officer of the corporation that has been convicted of a felony, including the date of arrest, location and disposition.

F. Please list any public office or position that any officers or directors of the corporation hold including mayor, member of a city counsel or village board or commission, law enforcement officer, or county board.

Section IV - Partnership

This section to be completed if the licensee applicant is a partnership.

A. Please provide the name, address and telephone number of each person entitled to share in the profits of the partnership.

B. Please provide a copy of the partnership agreement which includes the date of formation, location of the partnership and the objectives for which the partnership is formed.

C. Please provide the name of any partner that has been convicted of a felony, including the date of arrest, location and disposition.

D. Please provide the address of the principal office of the partnership.

E. Please provide the name, address, telephone number and date of birth of the person who will manage the business location for which this license is applied.

F. Please provide the name of any partner that has been convicted of a felony, including the date of arrest, location and disposition.

G. Please list any public office or position that anyone listed in Section IV-A holds including mayor, member of city council or village board or commission, law enforcement officer, or county board.

Section V. – Registered Agency

Please provide the name, address, and telephone number of the Madison County Registered Agent for the service of process and notice if the applicant is not a Madison county resident.

Affidavit

I, _____, having first been duly sworn, on oath state that I am fully authorized to execute this application on behalf of the applicant and that I have read the above and foregoing application for a liquor license to sell alcoholic beverage at retail in the Village of Glen Carbon and that the responses and information contained herein is accurate and true.

Applicant

Subscribed and sworn to before me this _____ day of _____, 20__.

Notary Public

Approval of Liquor Commissioner: _____

Date: _____